

Evaluation Checklist of Required Components

School:

Date:

Reviewer:

Logic Map
<input type="checkbox"/> Does the evaluation plan contain a logic map?
<input type="checkbox"/> Are objectives measurable?
<input type="checkbox"/> Do they make sense?
<input type="checkbox"/> Will they lead to the project's reaching its goals?
<input type="checkbox"/> Are strategies/actions listed?
<input type="checkbox"/> Do they make sense?
<input type="checkbox"/> Are there widows and orphans?
<input type="checkbox"/> Are there linkages among the cells?
Comments/Suggestions:
Objectives (impact)
<input type="checkbox"/> Does each objective have at least one impact question?
<input type="checkbox"/> Are there indicators for each evaluation question?
<input type="checkbox"/> Are there appropriate methods/measures for each indicator?
<input type="checkbox"/> Are there appropriate/measurable benchmarks for each indicator?
<input type="checkbox"/> Are there appropriate plans for using the results of the evaluation to improve the project?
Comments/Suggestions:
Strategies (implementation)
<input type="checkbox"/> Is there an implementation question for each strategy?
<input type="checkbox"/> Are there indicators for each question?
<input type="checkbox"/> Are there appropriate methods/measures for each indicator?
<input type="checkbox"/> Are there appropriate/measurable benchmarks for each indicator?
<input type="checkbox"/> Do methods/measures align to benchmarks?
<input type="checkbox"/> Are there appropriate plans for using the results of the evaluation to improve the project?
Comments/Suggestions:
Evaluation Management Plan
<input type="checkbox"/> Data Collection— <ul style="list-style-type: none"> ○ The plan shows activities for collecting
<input type="checkbox"/> Data Analysis <ul style="list-style-type: none"> ○ The plan shows activities for storing and analyzing the data
<input type="checkbox"/> Action planning—The evaluation team has scheduled meetings for reviewing and adjusting the program, based on data
Comments/Suggestions: