

Classroom Observation Template

In the effort to find out what is happening in classrooms, direct observations can be revealing. A template such as this one may be used by administrators or by other teachers to observe classroom use of technology. A reproducible copy of this template may be found in the Appendix.



Appendix

Classroom Observation Template

School <i>West Side High</i>	
Teacher <i>Ms. Burns</i>	Grade/Subject <i>Latin</i>
Class Size (est.) <i>25</i>	
Observer <i>Ms. Dimock</i>	Date

Teaching—Learning Methods (e.g., direct instruction, project-based learning) <i>Project-based learning, cooperative groups</i>
Brief Description of Classroom Activity/Lesson <i>The students are preparing for a trial of Julius Caesar. They are writing briefs and rehearsing as witnesses.</i>
Student Groupings (single, small, large, etc.) and Interactions <i>Some students are working in small groups while others are working alone.</i>
Technology (hardware and software) and/or Instructional Materials In Use <i>Students are using a variety of resources including the textbook, electronic encyclopedia, and the Internet to find information that will help them prepare for the trial.</i>
Number of Computers in this Classroom <i>four computers</i>
Other Notes <i>I need to ask Ms. Burns if I can come back when the trial happens—I wonder who she has in mind for the judge.</i>

Planning into Practice

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