

*Baseline Data Survey*  
**Administrator Supplement**

*Conducted by*  
*Southeast and Islands Regional Technology in Education Consortium (SEIR\*TEC)*

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This survey is being completed as part of the evaluation component of the SEIR\*TEC Intensive Site project. This project, funded by the Department of Education, has chosen schools in 14 Southeastern states, the Virgin Islands, and Puerto Rico. The project is helping schools and districts with technology planning and the integration of technology into the curriculum. An intensive site has been chosen to receive direct assistance so that other schools can learn from their experiences.

Our intent with this survey is to collect baseline data to enable us to learn about your school. It will also provide information for future evaluation. This survey should only take about 25 minutes to complete. Please feel free to attach additional pages. Your participation is needed and appreciated. Thank you for your time.

Name (optional) \_\_\_\_\_

Date \_\_\_\_\_

Position \_\_\_\_\_

School: Elementary \_\_\_\_\_ Middle \_\_\_\_\_ High \_\_\_\_\_

**A principal or another school administrator who can provide statistical data about your school, information about instructional and organizational practices, and sources of funding for supporting computer network activity should complete this survey.**

Please attach copies of the school/district technology plan and the school improvement plan and other related documents if you haven't submitted one before.

Please direct comments and questions to:

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**1. Circle each grade level included in your school.**

PK K 1 2 3 4 5 6 7 8 9 10 11 12

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2. What are the academic goals of school for the 97-98 academic year?

3. Does your school have a magnet or special program? Please indicate the nature of your special program and the clientele served.

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4. Information about your teachers:

Average level of Education: \_\_\_\_\_

Average years of teaching: \_\_\_\_\_

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5. Compared to students at other schools, how many students have parents who are particularly knowledgeable about using computers or computer networks?

More here than at most schools ..... 1  
About the same here as elsewhere..... 2  
Fewer here than at most schools..... 3  
Don't know..... 4

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6. Please estimate the percentage of students at your school who ... circle one number on each line.

a) Qualify for special education (IEP) programs.....	20%	40%	60%	80%	100%
b) Qualify for free or reduced-price lunch .....	20%	40%	60%	80%	100%
c) Have limited proficiency in English .....	20%	40%	60%	80%	100%
d) Have been retained in grade at least once .....	20%	40%	60%	80%	100%
e) Are in gifted-and talented program or advanced placement course(s).....	20%	40%	60%	80%	100%
f) Are minority students.....	20%	40%	60%	80%	100%
g) Have a parent in a professional or managerial occupation	20%	40%	60%	80%	100%
h) IF HIGH SCHOOL: Are in a college preparatory or academic program .....	20%	40%	60%	80%	100%
i) IF HIGH SCHOOL: Drop-out of school.....	20%	40%	60%	80%	100%
j) IF HIGH SCHOOL: Are in vocational programs .....	20%	40%	60%	80%	100%

At some schools, local businesses and community organizations volunteer their time or expertise or make financial contributions or gifts in kind.

7. Think about contacts that businesses and community groups have had with your school in the past two years. What have been the most significant contributions from those groups to your school? If none, write "none" and skip to 9

8. If you had to place a dollar value on that help, what would you estimate it to be?

Dollar value of business/community help in past two years: \_\_\_\_\_

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FINANCIAL REQUIREMENTS FOR COMPUTER NETWORKS

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9. Roughly what has been the dollar cost to date of developing your school's computer network facilities? Here we are thinking of the cost of laying cable, making building renovations, as well as the network hardware and software required to establish a local area network and/or a connection to external networks such as the Internet.

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10. What has been the source of the funds for developing your school's network facilities? If you can specify the particular source (e.g. lottery, bond, regular budget, etc.) that would be helpful as well. Circle the numbers of the MAJOR sources of your school's effort to date.

District funds (specify if known).....	1
State funds (specify if known).....	2
Federal funds (specify Title, if known).....	3
Special grant (specify).....	4
Financial donations from businesses, etc. (specify) .....	5
Donations of time and labor from parents, students, etc. ....	6
Other (specify) .....	7
Do not know .....	8

11. Where do you expect funds will come from for future network infrastructure investments?

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12. How much do you expect the school will be spending over the next 12 months on recurring costs related to accessing external networks--that is, for annual Internet access charges or fees for connecting to other computer networks?

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13. Where do you expect funds will come from for recurring network access costs?

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14. What are the major costs in training and supporting teachers to use a local area network and external networks like the Internet in their teaching and how will they be paid for?

Major training and support costs:

How training and support will be paid for:

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INSTRUCTIONAL AND ORGANIZATIONAL PRACTICES

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15. Please indicate to what extent you believe each of these characteristics are “more true” at your school than at most other schools in the state. For each characteristic, circle one number using the following key.

1 = DISTINCT: A distinctive characteristic of your school compared to others.
2 = MORE HERE: Somewhat more true at your school.
3 = SAME HERE: About as true at your school as at others.
4 = LESS HERE: Less true at your school than at others.

Compared to most other schools ...

	dis - tinct	more here	same here	less here
a) Individual teachers have more autonomy in the content they chose to teach.....	1	2	3	4
b) Individual teachers have more autonomy in their teaching methods—lecture, group work, etc. ....	1	2	3	4
c) Teachers are more involved in school-level decisions .....	1	2	3	4
d) Joint planning and coordination of lessons occurs more often...	1	2	3	4

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e) Team teaching occurs more often.....	1	2	3	4
f) Teachers have more teaching experience .....	1	2	3	4
g) Teachers work longer hours .....	1	2	3	4
h) Teachers experiment varied instructional approaches .....	1	2	3	4
i) Lessons are more likely to incorporate more than one subject	1	2	3	4
j) Teachers in content areas are more likely to emphasize extensive student writing .....	1	2	3	4
k) Students are more likely involved in tasks of personal interest..	1	2	3	4
l) Students are more likely to be organized into multi-age groups.	1	2	3	4
m) Student assignments are more likely to involve them in solving real-world problems .....	1	2	3	4
n) Teachers are more likely to use computers for professional tasks.	1	2	3	4
o) Teachers are more likely to have their students use computers to complete a curricular assignment.....	1	2	3	4

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**16. What fraction of the teachers here would you estimate *emphasize* the following methods or approaches in their teaching? Circle one choice on each line.**

a) Collaborative learning (group tasks, small group projects) .....	<20%	20-40%	41-60%	61-80%	>80%
b) Preparation of students for taking standardized tests .....	<20%	20-40%	41-60%	61-80%	>80%
c) Coaching and facilitating students in independent work .....	<20%	20-40%	41-60%	61-80%	>80%
d) Student mastery of basic skills (emphasized above other goals ...	<20%	20-40%	41-60%	61-80%	>80%
e) Students doing projects involving extensive independent work..	<20%	20-40%	41-60%	61-80%	>80%
f) Process-writing instruction with peer review and re-writing .....	<20%	20-40%	41-60%	61-80%	>80%
g) Frequent assessment of specific competencies .....	<20%	20-40%	41-60%	61-80%	>80%
h) Authentic assessment through performance opportunities (such as exhibitions) and portfolios .....	<20%	20-40%	41-60%	61-80%	>80%
i) Mastery learning/mastery teaching strategies .....	<20%	20-40%	41-60%	61-80%	>80%

**17. If you were to generalize, where would you say most of the real pressure for changing teaching practices among your teachers is coming from?**

- |  |   |
|--|---|
| a) School District Administrators .....                            | 1 |
| b) School principal and administrative leadership .....            | 2 |
| c) Groups of teachers urging on their peers .....                  | 3 |
| d) Individual teachers trying to adopt new methods and goals ..... | 4 |
| e) State educational mandates .....                                | 5 |
| f) Parents .....   | 6 |
| g) The business community .....                                    | 7 |
| h) None—there is little pressure for changing teaching .....       | 8 |

**18. Which of the following organizational arrangements are present at your school? Circle all that apply.**

- |  |   |
|--|---|
| a) School-site management council that includes teachers along with administrators ..... | 1 |
| b) School-site management council incorporating parents as well .....                    | 2 |
| c) Master-teachers with mixed teaching and teacher-mentoring responsibilities            |   |
| d) (How many? _____) .....   | 3 |
| e) School-within-a-school structures with distinct curricula .....                       | 4 |
| f) Interdisciplinary teacher teams with common planning periods .....                    | 5 |
| g) School authorized assessments of students using performance assessments .....         | 6 |
| h) Structured opportunities for older and younger students to work together .....        | 7 |
| i) Students given academic credit for community service activities .....                 | 8 |
| j) Other unique organizational arrangements (describe): _____ ...                        | 9 |

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**19. How many days for teacher professional development are in your school calendar? Include fractional days (i.e., afternoon = .5 day).**

Teacher professional days per year \_\_\_\_\_

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**20. How many professional development days are dedicated to an area related to technology?**

Technology related professional days per year \_\_\_\_\_

Thank you for taking the time to complete this survey.